

NBBOA QUALIFICATION & CERTIFICATION

Effective **January 2013**, Building Officials within the NBBOA are required to be qualified and/or certified depending upon the type of building being inspected or plan reviewed.

The qualification and certification requirements for members of the NBBOA are outlined in Table 1 and 2 herein.

These requirements for qualification and certification are consistent with the National Certification Model adopted in 2007 by the Alliance of Canadian Building Officials Association (ACBOA) and the NBBOA.

There are three levels of certification with two designations for each level. The Building Code Qualified Official has the education requirements but not the experience component, whereas the Certified Building Official has the education and experience requirements.

BCQO Level 1 and 2 allows the individual to perform inspections and/or plans review on specific buildings identified in Table 1. NBCBO Level 3 allows the individual to perform inspections and/or plans review on all buildings described in the National Building Code.

Table 1 – Qualification & Certification Requirements

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| Building Code Qualified Official (BCQO) Level 1 | |
| Prerequisite | Grade 12 |
| Courses (pass mark is 70% or better) | The House – Building Envelope The House – Health & Safety Legal Processes and Responsibilities Communication Skills |
| Receive Certificate – Right to perform inspections and/or plans review up to two family dwellings. | |
| NB Certified Building Official (NBCBO) Level 1 | |
| Prerequisite | BCQO 1 Certificate |
| Requirements | - 2 years experience from date of appointment - 60 inspections and/or plans review |

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| Building Code Qualified Official (BCQO) Level 2 | |
| Prerequisite | BCQO 1 Certificate |
| Courses (pass mark is 70% or better) | Part 9 – Structural Requirements Part 9 – HVAC & Fire Protection Part 9 – Plans Examination Barrier Free Design |
| Receive Certificate – Right to perform inspections and/or plans review on Part 9 buildings not exceeding 600m2 in building area and 3 storeys or less as described in Section 1.3.3.3 of the Building Code. | |
| NB Certified Building Official (NBCBO) Level 2 | |
| Prerequisite | NBCBO 1 Certificate & BCQO 2 Certificate |
| Requirements | - 2 years additional experience as a BCQO 2 - 60 Level 2 inspections and/or plans review |
| The 2 year time frame starts the date of the first Level 2 inspection and/or plans review after applicant is qualified BCQO Level 2. | |
| Building Code Qualified Official (BCQO) Level 3 | |
| Prerequisite | BCQO Level 1 & 2 Certificates |
| Courses (pass mark is 70% or better) | Part 3 – Bld. Classification & Fire Safety Provisions Part 3 – Health & Safety Requirements Part 3 - Egress & Exits & Fire Safety Provisions Part 3 – Life Safety Systems Part 3 – Plans Examination Strategies |
| Receive Certificate – Individuals who also have NBCBO Level 2 obtain the right to perform inspections and/or plans review on all buildings described in the National Building Code subject to the Internship/Mentor program. | |
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| NB Certified Building Official (NBCBO) Level 3 | |
| Prerequisite | NBCBO Level 2 Certificate & BCQO 3 Certificate |
| Requirements | - 2 additional years experience as a BCQO 3 - 60 Level 3 inspections and/or plans review |
| The 2 year time frame starts the date of the first Level 3 inspection and/or plans review after the applicant is qualified as BCQO Level 3. | |
| Receive Certificate – Right to perform inspections and/or plans review on all buildings described in the National Building Code. | |

NOTE: All designations require the individual to be a NBBOA member in good standing.

Right To Inspect/Plans Review

The right to perform inspections and/or plans review on particular buildings as described in the National Building Code depends on the qualification and certification achieved as defined in Table 1. NBBOA members are required to adhere to this requirement and are bound by the Association’s Code of Ethics.

Table 2 outlines policies regarding ACBOA National Designations when individuals are seeking certification within the NBBOA program.

TABLE 2

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| 1. | An applicant who holds a designation from the ACBOA is eligible for the equivalent NBBOA designation subject to successful completion of the Legal Processes and Responsibilities course outlined in the NBBOA Certification Program. |
| 2. | An applicant who holds a Part 9 or a Part 3 designation from the ACBOA is eligible for the equivalent NBBOA designation subject to successful completion of the Barrier Free Design course outlined in the NBBOA Certification Program. |
| 3. | An applicant who holds a Part 3 designation from the ACBOA, without the Residential or Part 9 designation, is eligible for the equivalent NBBOA designation subject to the completion of Level 1 and 2 outlined in the NBBOA Certification Program. |

Table 3 outlines the comparison between the original and the new course curriculum.

TABLE 3

| Original Courses (1995 version) | New Course Equivalent |
|---|--|
| The House | The House – Building Envelope The House – Health and Safety |
| Legal Processes & Responsibilities | Legal Processes & Responsibilities |
| Part 9 Technical Book 1 | Part 9 – Structural Requirements |
| Part 9 Technical Book 2 | Part 9 – HVAC and Fire Protection |
| (No course at the time) | Barrier Free Design |
| Part 3 Large Buildings Classification & Construction (Bk 1) | Part 3 – Building Classification & Fire Safety Provisions (Bk 1 of 3) |
| Part 3 Large Buildings Exits & Egress Bk 2 | Part 3 – Health & Safety Requirements (Bk 2 of 3) & Part 3 – Building Design – Egress and Exits and Fire Safety Provisions (Bk 3 of 3) |
| (No course at the time) | Part 3 – Life Safety Systems |
| Plan Examination Strategies | Part 9 – Plans Examination & Part 3 – Plans Examination Strategies |

Courses and certification designations obtained under the 1995 program are still valid. Individuals seeking certification after **January 2013** will be required to obtain any of the new courses and are subject to the new certification requirements.

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